

1
2
3
4
5
6
7
8
9
10
11

12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38

MINUTES
Board of Directors Meeting
January 21, 2026
Scheduled 9:00 a.m. – 11:00 a.m.
Presiding Officer: Jason Margus, Interim Chair

The meeting of the Board of Directors of the New Hampshire Vaccine Association (NHVA) was held via Zoom Webinar with a quorum present. The meeting was called to order by Jason Margus, Chair, at 9:03 a.m.

Attendance – The following individuals attended the meeting:

Board Members:	Staff & Guests
Jason Margus, Anthem, Interim Chair, Treasurer	Patrick Miller, Helms & Company, Inc.
Edward Moran, Public Member, Vice Chair	Erin Meagher, Helms & Company, Inc.
Morgan Brown, Cigna, Secretary	Keith Nix, Helms & Company, Inc.
Adriane Burke, NH DHHS	Mark McCue, Esq., Hinckley Allen
Marie Doyle, HPHC	Members of the Public
Patricia Edwards, MD, Healthcare Provider	Susanna Bachle, Pfizer
Marc Fournier, USNH, Self-Insured Entity	Laura Condon, Bedford, NH
Morgan Harris, NHID	Megan Heddy, NH DHHS
Jerry Knirk, MD, Public Member	Andrew Rennekamp, CSL Seqirus
Matthew Toohey, MD, Anthem	
Wendy Wright, DNP, Healthcare Provider	

1. Welcome and Roll Call

Mr. Margus welcomed everyone to the Board of Directors meeting of the NH Vaccine Association. He then read the *Notice of Meeting Recording*. He asked if any member of the public was also recording the meeting, to please inform the Board by raising their virtual hand or to use the chat feature. No notifications from the public were received.

Mr. Margus conducted attendance by roll call of Board Members:

	<u>Present</u>	<u>Late Arrival</u>
<i>Morgan Brown</i>	X	
<i>Adriane Burke</i>	X	
<i>Marie Doyle</i>	X	
<i>Patricia Edwards, MD</i>	X	
<i>Marc Fournier</i>	X	
<i>Morgan Harris</i>	X	
<i>Jerry Knirk, MD</i>		<i>Joined meeting at 9:24 a.m.</i>
<i>Jason Margus</i>	X	
<i>Edward Moran</i>		<i>Joined meeting at 9:08 a.m.</i>
<i>Matt Toohey, MD</i>	X	
<i>Wendy Wright, DNP</i>	X	

2. Board Governance

Mr. Margus welcomed Adriane Burke to the Board advising she had been appointed to the Board by the NH Department of Health & Human Services as of today, January 21, 2026, replacing Colleen Smith.

39 Mr. Margus advised the Board that it is with mixed feelings, having served on the Board for 10 years, he was stepping
40 down and Dr. Toohey had been nominated by Anthem to succeed him.

41
42 Mr. Margus reviewed the Consent Calendar for the Board.

- 43 i. **VOTE** to elect Matthew Toohey, MD to the NHVA Board, effective January 22, 2026
- 44 ii. **VOTE** to elect Matthew Toohey, MD as Board Chair, effective January 22, 2026
- 45 iii. **VOTE** to elect Marc Fournier as Board Vice-Chair, effective January 22, 2026
- 46 iv. **VOTE** to elect Morgan Harris as Board Treasurer, effective January 22, 2026
- 47 v. **VOTE** to appoint Morgan Harris as Audit Committee Chair, effective January 22, 2026
- 48 vi. **VOTE** to appoint Audit Committee Slate of Morgan Harris, Adriane Burke, and Marie Doyle, effective
49 January 22, 2026.

50
51 **VOTE RECORDED:** *On a motion by Mr. Fournier, seconded by Dr. Wright, by roll call it was unanimously*
52 **VOTED:** *To accept the Consent Calendar as presented.*

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
54 <i>Morgan Brown</i>	X			
55 <i>Adriane Burke</i>				
56 <i>Marie Doyle</i>	X			
57 <i>Patricia Edwards, MD</i>	X			
58 <i>Marc Fournier</i>	X			
59 <i>Morgan Harris</i>	X			
60 <i>Jerry Knirk, MD</i>				X
61 <i>Jason Margus</i>	X			
62 <i>Edward Moran</i>	X			
63 <i>Wendy Wright, DNP</i>	X			

64
65
66 Mr. Margus invited Dr. Toohey to introduce himself. Dr. Toohey explained that he is a pediatrician with 18 years'
67 experience and currently works at two pediatric provider offices in the Portland area. One is a Federally Qualified
68 Health Center, and the others is a health system. He has worked with Anthem for a little over a year and expressed
69 enthusiasm to be part of the Board. Ms. Burke was invited to introduce herself. Ms. Burke advised the group that
70 she is the Section Chief of the Immunization Section for the Department of Health & Human Services, Division of
71 Public Health. She has been with the State of NH for about 10 years and replaced Colleen Smith when she took on a
72 new role. Mr. Margus welcomed them both to the Board.

73
74 **3. Review and Acceptance of the November 19, 2025, Board of Directors Meeting Minutes**

75
76 Mr. Margus asked if any Board Member had comments regarding the November 19, 2025, Board of Directors
77 Meeting minutes. With no comments, Mr. Margus asked for a motion to approve the minutes.

78
79 **VOTE RECORDED:** *On a motion by Ms. Harris, seconded by Ms. Doyle, by roll call it was unanimously*
80 **VOTED:** *To accept November 19, 2025, Board of Directors meeting minutes as presented.*

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
81 <i>Morgan Brown</i>	X			
82 <i>Adriane Burke</i>	X			
83 <i>Marie Doyle</i>	X			
84 <i>Patricia Edwards, MD</i>	X			
85 <i>Marc Fournier</i>	X			
86 <i>Morgan Harris</i>	X			

89	<i>Jerry Knirk, MD</i>		X
90	<i>Jason Margus</i>	X	
91	<i>Edward Moran</i>	X	
92	<i>Wendy Wright, DNP</i>	X	

93
94 **4. Executive Director Report**

95
96 Mr. Margus invited Mr. Miller to provide the Executive Director report.

97
98 **a. Review of the FYTD 2026 Unaudited Financial Statements**

99
100 Mr. Miller reviewed FYTD 2026 financial statements through December 31, 2025. He stated that assessment income
101 was within target, cash is building to support the June 2026 anticipated payments, administrative expenses are under
102 budget, and while covered lives were under budget for the last assessment collection period, they were significantly
103 better than the prior quarter.

104
105 **b. Legislative Update**

106
107 Mr. Miller stated that HB233 was voted as inexpedient to legislate by the Senate Executive Departments and
108 Administration Committee. NHVA continues to post meeting recordings within forty-eight hours of the meeting.
109 HB524 was heard by House Ways and Means Committee in October, and the Committee voted to pass an
110 amendment cementing specific financial practices and creating a study committee to study the efficacy of the NHVA.
111 The full House passed the amendment earlier this month and will go to the Senate next.

112
113 **5. NH Department of Health and Human Services (NH DHHS) Update**

114
115 Mr. Margus invited Ms. Burke to provide the NH DHHS report, and she provided the following update:

116
117 New Hampshire vaccine expenditures for the first half of fiscal year 2026 (July 2025 through December 2025) were
118 \$12,086,627. NH DHHS anticipates expenditures for the full fiscal year (July 2025-June 2026) to be close to the
119 estimate provided last summer.

120
121 Expenditures since July 2025 are lower than last year, due to a slight decrease in vaccine distributed, as well as a
122 carryover of prepurchase vaccines from fiscal year 2025 of \$2,771,088.12. As expected, the US Centers for Disease
123 Control and Prevention’s (CDC) contracted price per dose will increase on April 1, 2026. The amount is currently
124 unknown, but the historic average has been about three percent per year, therefore DHHS will plan to order vaccine
125 stock in advance of April 1 at the current, lower cost.

126
127 Influenza data: Currently, 54% of total pre-booked doses of influenza vaccine for fiscal year 2026 have been
128 distributed, which is on par with distributed vaccine this time last year. As a result of lower distribution than
129 anticipated, DHHS is planning to pre-book nine percent fewer flu doses for fiscal year 2027 based on the current
130 year’s uptake. Ms. Burke noted that while distribution is level with the 2025-2026 season, administration of the
131 distributed doses is 20% higher this season as compared to this time last year. The nasal influenza vaccine is not as
132 popular this season as there is a new FluMist at home product sponsored by AstraZeneca and distributed by Aspen.

133
134 COVID-19 data: DHHS decided to only purchase and distribute Moderna’s Spikevax for this season. This decision was
135 made due to a lower price per dose for Spikevax, two presentations that span the all age-appropriate cohorts, and
136 ease of storage and handling, thus reducing potential wastage.

137

138 DHHS started distribution of COVID-19 vaccine in October. To date, 66% of all purchased doses have been
 139 distributed. Distribution has increased 18% this season as opposed to last. Administration is the same this year as it
 140 was last year. Wastage is very low this year.

141
 142 **6. Public Comment**

143
 144 Mr. Margus read the *Board Chair Statement re: Public Commentary During Meetings*. He invited members of the
 145 public to provide comment. No public member requested to speak. One member placed a question in the Chat
 146 feature on Zoom. Ms. Meagher acknowledged receipt of the question and stated a response would be provided
 147 offline by the Executive Director as this session is not interactive.

148
 149 **7. Executive Session**

150
 151 No Executive Session was needed.

152
 153 **8. Meeting Adjournment**

154
 155 **VOTE RECORDED:** *On a motion by Ms. Harris, seconded by Ms. Wright, by roll call it was unanimously*
 156 **VOTED:** *To move to adjourn the meeting at 9:31 a.m.*

	<u>Yes</u>	<u>No</u>	<u>Excused</u>
158 <i>Morgan Brown</i>	X		
159 <i>Adriane Burke</i>	X		
160 <i>Marie Doyle</i>	X		
161 <i>Patricia Edwards, MD</i>	X		
162 <i>Marc Fournier</i>	X		
163 <i>Morgan Harris</i>	X		
164 <i>Jerry Knirk, MD</i>	X		
165 <i>Jason Margus</i>	X		
166 <i>Edward Moran</i>	X		
167 <i>Wendy Wright, DNP</i>	X		

168
 169
 170 Board of Directors Meeting minutes respectfully submitted by
 171 Morgan Brown, Secretary
 172 January 27, 2026

173 # # #

174