

## MINUTES

### Board of Directors Meeting

January 21, 2026

Scheduled 9:00 a.m. – 11:00 a.m.

Presiding Officer: Jason Margus, Interim Chair

The meeting of the Board of Directors of the New Hampshire Vaccine Association (NHVA) was held via Zoom Webinar with a quorum present. The meeting was called to order by Jason Margus, Chair, at 9:03 a.m.

**Attendance** – The following individuals attended the meeting:

#### Board Members:

Jason Margus, Anthem, Interim Chair, Treasurer  
Edward Moran, Public Member, Vice Chair  
Morgan Brown, Cigna, Secretary  
Adriane Burke, NH DHHS  
Marie Doyle, HPHC  
Patricia Edwards, MD, Healthcare Provider  
Marc Fournier, USNH, Self-Insured Entity  
Morgan Harris, NHID  
Jerry Knirk, MD, Public Member  
Matthew Toohey, MD, Anthem  
Wendy Wright, DNP, Healthcare Provider

#### Staff & Guests

Patrick Miller, Helms & Company, Inc.  
Erin Meagher, Helms & Company, Inc.  
Keith Nix, Helms & Company, Inc.  
Mark McCue, Esq., Hinckley Allen

#### Members of the Public

Susanna Bachle, Pfizer  
Laura Condon, Bedford, NH  
Megan Heddy, NH DHHS  
Andrew Rennekamp, CSL Seqirus

### 1. Welcome and Roll Call

Mr. Margus welcomed everyone to the Board of Directors meeting of the NH Vaccine Association. He then read the *Notice of Meeting Recording*. He asked if any member of the public was also recording the meeting, to please inform the Board by raising their virtual hand or to use the chat feature. No notifications from the public were received.

Mr. Margus conducted attendance by roll call of Board Members:

|                      | <u>Present</u> | <u>Late Arrival</u>         |
|----------------------|----------------|-----------------------------|
| Morgan Brown         | X              |                             |
| Adriane Burke        | X              |                             |
| Marie Doyle          | X              |                             |
| Patricia Edwards, MD | X              |                             |
| Marc Fournier        | X              |                             |
| Morgan Harris        | X              |                             |
| Jerry Knirk, MD      |                | Joined meeting at 9:24 a.m. |
| Jason Margus         | X              |                             |
| Edward Moran         |                | Joined meeting at 9:08 a.m. |
| Matt Toohey, MD      | X              |                             |
| Wendy Wright, DNP    | X              |                             |

### 2. Board Governance

Mr. Margus welcomed Adriane Burke to the Board advising she had been appointed to the Board by the NH Department of Health & Human Services as of today, January 21, 2026, replacing Colleen Smith.

Mr. Margus advised the Board that it is with mixed feelings, having served on the Board for 10 years, he was stepping down and Dr. Toohey had been nominated by Anthem to succeed him.

Mr. Margus reviewed the Consent Calendar for the Board.

- i. **VOTE** to elect Matthew Toohey, MD to the NHVA Board, effective January 22, 2026
- ii. **VOTE** to elect Matthew Toohey, MD as Board Chair, effective January 22, 2026
- iii. **VOTE** to elect Marc Fournier as Board Vice-Chair, effective January 22, 2026
- iv. **VOTE** to elect Morgan Harris as Board Treasurer, effective January 22, 2026
- v. **VOTE** to appoint Morgan Harris as Audit Committee Chair, effective January 22, 2026
- vi. **VOTE** to appoint Audit Committee Slate of Morgan Harris, Adriane Burke, and Marie Doyle, effective January 22, 2026.

**VOTE RECORDED:** *On a motion by Mr. Fournier, seconded by Dr. Wright, by roll call it was unanimously*

**VOTED:** *To accept the Consent Calendar as presented.*

|                      | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Excused</u> |
|----------------------|------------|-----------|----------------|----------------|
| Morgan Brown         | X          |           |                |                |
| Adriane Burke        |            |           |                |                |
| Marie Doyle          | X          |           |                |                |
| Patricia Edwards, MD | X          |           |                |                |
| Marc Fournier        | X          |           |                |                |
| Morgan Harris        | X          |           |                |                |
| Jerry Knirk, MD      |            |           |                | X              |
| Jason Margus         | X          |           |                |                |
| Edward Moran         | X          |           |                |                |
| Wendy Wright, DNP    | X          |           |                |                |

Mr. Margus invited Dr. Toohey to introduce himself. Dr. Toohey explained that he is a pediatrician with 18 years' experience and currently works at two pediatric provider offices in the Portland area. One is a Federally Qualified Health Center, and the others is a health system. He has worked with Anthem for a little over a year and expressed enthusiasm to be part of the Board. Ms. Burke was invited to introduce herself. Ms. Burke advised the group that she is the Section Chief of the Immunization Section for the Department of Health & Human Services, Division of Public Health. She has been with the State of NH for about 10 years and replaced Colleen Smith when she took on a new role. Mr. Margus welcomed them both to the Board.

### 3. Review and Acceptance of the November 19, 2025, Board of Directors Meeting Minutes

Mr. Margus asked if any Board Member had comments regarding the November 19, 2025, Board of Directors Meeting minutes. With no comments, Mr. Margus asked for a motion to approve the minutes.

**VOTE RECORDED:** *On a motion by Ms. Harris, seconded by Ms. Doyle, by roll call it was unanimously*

**VOTED:** *To accept November 19, 2025, Board of Directors meeting minutes as presented.*

|                      | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Excused</u> |
|----------------------|------------|-----------|----------------|----------------|
| Morgan Brown         | X          |           |                |                |
| Adriane Burke        | X          |           |                |                |
| Marie Doyle          | X          |           |                |                |
| Patricia Edwards, MD | X          |           |                |                |
| Marc Fournier        | X          |           |                |                |
| Morgan Harris        | X          |           |                |                |

|    |                          |   |   |
|----|--------------------------|---|---|
| 89 | <i>Jerry Knirk, MD</i>   |   | X |
| 90 | <i>Jason Margus</i>      | X |   |
| 91 | <i>Edward Moran</i>      | X |   |
| 92 | <i>Wendy Wright, DNP</i> | X |   |

#### 4. Executive Director Report

Mr. Margus invited Mr. Miller to provide the Executive Director report.

##### a. Review of the FYTD 2026 Unaudited Financial Statements

Mr. Miller reviewed FYTD 2026 financial statements through December 31, 2025. He stated that assessment income was within target, cash is building to support the June 2026 anticipated payments, administrative expenses are under budget, and while covered lives were under budget for the last assessment collection period, they were significantly better than the prior quarter.

##### b. Legislative Update

Mr. Miller stated that HB233 was voted as inexpedient to legislate by the Senate Executive Departments and Administration Committee. NHVA continues to post meeting recordings within forty-eight hours of the meeting. HB524 was heard by House Ways and Means Committee in October, and the Committee voted to pass an amendment cementing specific financial practices and creating a study committee to study the efficacy of the NHVA. The full House passed the amendment earlier this month and will go to the Senate next.

#### 5. NH Department of Health and Human Services (NH DHHS) Update

Mr. Margus invited Ms. Burke to provide the NH DHHS report, and she provided the following update:

New Hampshire vaccine expenditures for the first half of fiscal year 2026 (July 2025 through December 2025) were \$12,086,627. NH DHHS anticipates expenditures for the full fiscal year (July 2025-June 2026) to be close to the estimate provided last summer.

Expenditures since July 2025 are lower than last year, due to a slight decrease in vaccine distributed, as well as a carryover of prepurchase vaccines from fiscal year 2025 of \$2,771,088.12. As expected, the US Centers for Disease Control and Prevention's (CDC) contracted price per dose will increase on April 1, 2026. The amount is currently unknown, but the historic average has been about three percent per year, therefore DHHS will plan to order vaccine stock in advance of April 1 at the current, lower cost.

Influenza data: Currently, 54% of total pre-booked doses of influenza vaccine for fiscal year 2026 have been distributed, which is on par with distributed vaccine this time last year. As a result of lower distribution than anticipated, DHHS is planning to pre-book nine percent fewer flu doses for fiscal year 2027 based on the current year's uptake. Ms. Burke noted that while distribution is level with the 2025-2026 season, administration of the distributed doses is 20% higher this season as compared to this time last year. The nasal influenza vaccine is not as popular this season as there is a new FluMist at home product sponsored by AstraZeneca and distributed by Aspen.

COVID-19 data: DHHS decided to only purchase and distribute Moderna's Spikevax for this season. This decision was made due to a lower price per dose for Spikevax, two presentations that span the all age-appropriate cohorts, and ease of storage and handling, thus reducing potential wastage.

DHHS started distribution of COVID-19 vaccine in October. To date, 66% of all purchased doses have been distributed. Distribution has increased 18% this season as opposed to last. Administration is the same this year as it was last year. Wastage is very low this year.

## 6. Public Comment

Mr. Margus read the *Board Chair Statement re: Public Commentary During Meetings*. He invited members of the public to provide comment. No public member requested to speak. One member placed a question in the Chat feature on Zoom. Ms. Meagher acknowledged receipt of the question and stated a response would be provided offline by the Executive Director as this session is not interactive.

## 7. Executive Session

No Executive Session was needed.

## 8. Meeting Adjournment

**VOTE RECORDED:** *On a motion by Ms. Harris, seconded by Ms. Wright, by roll call it was unanimously VOTED: To move to adjourn the meeting at 9:31 a.m.*

|                      | <u>Yes</u> | <u>No</u> | <u>Excused</u> |
|----------------------|------------|-----------|----------------|
| Morgan Brown         | X          |           |                |
| Adriane Burke        | X          |           |                |
| Marie Doyle          | X          |           |                |
| Patricia Edwards, MD | X          |           |                |
| Marc Fournier        | X          |           |                |
| Morgan Harris        | X          |           |                |
| Jerry Knirk, MD      | X          |           |                |
| Jason Margus         | X          |           |                |
| Edward Moran         | X          |           |                |
| Wendy Wright, DNP    | X          |           |                |

Board of Directors Meeting minutes respectfully submitted by  
Morgan Brown, Secretary  
January 27, 2026

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