

**NH Vaccine Association – Meeting**  
**June 26, 2012**  
**Meeting by Conference Call**  
**Presiding Officer: Susan Tenney, Chair**

**I. Attendance.** Participating in all or part of the meeting by telephone were the following individuals:

Directors

Maria Proulx, Anthem  
Scott Beaudette, CIGNA  
Susan Tenney, Harvard Pilgrim  
Dr. Jose Montero, DHHS  
David Sky, NHID

CML

Fred L. Potter  
Claire M. Roberge

**II. Summary of Actions Taken and/or Recommended**

**A. Actions Taken (votes adopted)**

Voted to approve the base budget with an additional \$2,700 allocated to the Public Information Expense line for the production of a 10-Year in Review Piece.

**III. Minutes**

At 11:30 a.m., a quorum having been established, Chairperson Susan Tenney called the meeting to order.

Mrs. Tenney and Mr. Potter discussed the NHVA 2012/2013 Budget items pertaining to logo and public information. After much discussion, the board unanimously agreed that the logo updates were to be put on hold and reviewed at a later time. They also agreed that the 10-Year in Review piece was to be produced using just MS Office tools, without the enhanced graphics or production support, at a budgeted amount of \$3,700.

Upon motion duly made and seconded, it was unanimously

VOTED: To instruct CML to move forward on the 10-Year in Review piece and that the expense for this was not to exceed \$3,700.

Upon motion duly made and seconded, it was unanimously

VOTED: To accept the budget as presented with expenses adjusted for website enhancement and public information.

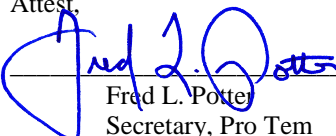
Upon motion duly made and seconded, it was unanimously

VOTED: To adjourn.

There being no further business, the meeting adjourned at approximately 12:00 noon.

A true record.

Attest,

  
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Fred L. Potter  
Secretary, Pro Tem