

# NH Vaccine Association – Board of Directors Meeting

October 5, 2012

Joint Conference Room, New Hampshire Insurance Department

Presiding Officer: Susan Tenney, Chair

## I. Attendance. Participating in all or part of the meeting in person (P) or by telephone (T) were the following individuals:

### Directors

Susan Tenney – Harvard Pilgrim (P)  
Dr. David Fredenburg (P)  
Dr. John F. Modlin (T)  
Dr. Jose T. Montero – DHHS (P)  
Maria M. Proulx – Anthem (T)  
David Sky – NHID (P)

### DHHS

Marcella J. Bobinsky (P)

### KidsVax.org™

Fred L. Potter (P)  
Claire M. Roberge (P)  
Ryan McKenna (P)

## II. Summary of Actions Taken and/or Recommended

### A. Actions Taken (votes adopted)

1. To approve the minutes of the August 31, 2012 Audit Committee meeting and the minutes of the August 31, 2012 Board meeting as presented.
2. To accept the final auditor's report for fiscal year end June 30, 2012 as distributed in advance of the meeting and to authorize KidsVax.org™ to proceed with publication of the report by posting it to the NHVA website.
3. To set the 2012/13 per covered live annual assessment amount at \$26.60.

### B. Follow up

1. Mr. Potter indicated his willingness to honor the Board's request to apprise them of potential conflicts with KidsVax.org™'s work with other states.

## III. Minutes

### Welcome and Introductions

At roughly 10:30 a.m., immediately following adjournment of the Assessment Equity Task Force meeting, a quorum having been established, Chairperson Susan Tenney called the meeting to order.

### Consent Calendar Items

Upon motion duly made and seconded, it was unanimously

VOTED: To approve the minutes of the August 31, 2012 Audit Committee meeting and the minutes of the August 31, 2012 Board meeting as presented.

### Executive Director Updates

KidsVax.org™ has not been formally authorized to publish the audit report because there was a request that it come back to the full Board. It has been distributed and there have been no changes other than the footnote, which was added. The language was previewed with everyone on the Audit Committee and it was sent out as a PDF. Mr. Potter requested authorization to publish the full audited financial statement, which now includes the added footnote that was requested by the Audit Committee.

Upon motion duly made and seconded, it was unanimously

VOTED: To accept the final auditor's report for fiscal year end June 30, 2012 as distributed in advance of the meeting and to authorize KidsVax.org™ to proceed with publication of the report by posting it to the NHVA website.

#### 2012/13 Assessments

Mr. Potter indicated that the only other critical annual meeting business that needs to be taken care of is setting of the assessment rate. The budget was approved previously. The Board had asked that KidsVax.org™ publish it with the changes made by the Board and it was in the prior packet. There have been no changes to the spreadsheet since that time. The Board had asked to take this under advisement because they had only seen it 3-4 days prior to the meeting. Ms. Bobinsky was going to recheck her budget and there were no changes in her budget estimates. Mrs. Roberge called the New Hampshire Health Plan and there has been no change in the covered lives, so the numbers have not changed. Brief discussion ensued. Hearing no further discussion, Ms. Tenney requested a motion to set the assessment rate at \$26.60.

Upon motion duly made and seconded, it was unanimously

VOTED: To set the 2012/13 per covered live annual assessment amount at \$26.60.

#### Other Matters from Board Members

Dr. Montero reported that there are a couple of votes coming from ACIP over the next year that may bring about some changes. DHHS looked at those and the possibilities of changes in the national recommendations. They believe that if any changes happen in the national recommendations for any vaccines, that they can manage that. The expectation is that regardless of what the Board receives for information from DHHS about new vaccines, DHHS will not be asking for additional money for that. Lengthy discussion ensued.

#### Executive Sessions

At the conclusion of the Executive Session, the recording was resumed. Ms. Tenney indicated that some of the feedback given at last year's Executive Session was that the Board felt that KidsVax.org™ was not focused adequately on New Hampshire. This was discussed again at today's Executive Session and the Board feels that has definitely changed this year and expressed their appreciation. The Board does have some concerns regarding KidsVax.org™ becoming the vaccine expert in the country and representing states that are contiguous with New Hampshire. The Board worries about potential conflicts and questions how to address this issue. The Board also wonders if there are times when KidsVax.org™ should be excused from the room for the Board to have a discussion, especially regarding Maine. The Board would like KidsVax.org™ to take on more responsibility of making the Board aware of these potential conflicts and what it might mean for NHVA so that the Board can decide how to proceed. Mr. Potter indicated his willingness to honor this request. The issue that Mr. Potter is aware of that was just addressed, is that Maine is quite concerned about this cross-border issue. Maine is a public Board, so everything there we can all listen in on. The MVB is planning to amend their statute and the carriers are doing a cross-border survey. They believe they are administering more New Hampshire children by a lot than are going the other way around. Mr. Sky made the suggestion that perhaps once a year the Executive Director and all of the directors could fill out a conflicts form to indicate any potential conflicts and that way everyone knows what is going on. Lengthy discussion ensued regarding the various cross-border concerns.

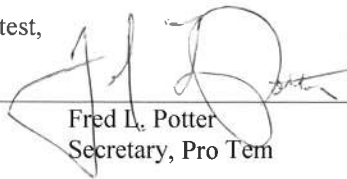
Upon motion duly made and seconded, it was unanimously

VOTED: To adjourn.

There being no further business, the meeting adjourned at approximately 11:00 a.m.

At true record.

Attest,

  
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Fred L. Potter  
Secretary, Pro Tem