

## Late Payment Interest Policy

Policy Title:	Late Payment Interest Policy
Effective Date:	January 1, 2020
Purpose:	Collection of late payment interest.

This Late Payment Interest Policy (the “Policy”) shall direct collection of interest on overdue assessments paid to NHVA by assessable entities.

As required by RSA 126-Q, assessable entities must file a quarterly assessment reporting the number of New Hampshire child covered lives by month, and remit applicable payment due within forty-five (45) days of the end of each calendar quarter (i.e., by February 15, May 15, August 15, and November 15). To this end, assessable entities are required to comply with the following, two practices:

### **1. FILED ON TIME, LATE PAYMENT**

If the assessment is filed on time but the payment is received after the due date (45 days after the end of each quarter), interest will be calculated per the Plan of Operation by multiplying the number of days late by 0.000493 by the assessment amount due and invoiced to the assessable entity. The determination of whether a payment is received beyond the due date will be made either as the date payment was received electronically, or as of the postmarked date for payments received via bank check.

### **2. LATE FILING, LATE PAYMENT**

If a filing is completed through the NHVA’s automated assessment system after the due date (45 days after the end of each quarter), interest will automatically be calculated between the due date and the filing date and will be included on the system generated NHVA invoice. Upon receipt of the payment, NHVA will calculate any interest due between the filing date and the payment received date. Per the Plan of Operation, interest will be calculated by multiplying the number of days late by 0.000493 by the assessment amount due. This will ensure that interest will be collected for all days the payment is late.

NHVA will forego pursuit of any past due interest amount under \$10 for either situation outlined above.

**ENFORCEMENT, REVIEW AND REVISION:** This Policy may be updated from time to time by the Board.