

AGENDA

Annual Meeting

June 19, 2019, 9:00am-11:00am

1 Pillsbury Street, 3rd Floor Conference Room, Concord, NH

Call-In Number: 1-646-876-9923 Meeting ID: 605-955-629

Time	Agenda Item
9:00-9:05	1. Welcome & Roll Call (Tenney)
9:05-9:30	2. Annual Meeting of Members (Tenney) a. Report on Proxy Submissions b. Count and Certify Votes for Three Assessable Entity Representatives c. Adjourn Annual Meeting of Members
9:30-9:50	3. Annual Board Meeting Items (Tenney) a. Election of Officers and Committee Member Appointments – Vote b. Oath of Office c. Conflict of Interest Statement d. Governor and Council Appointment Update
9:50-9:55	4. Review and Acceptance of Minutes (Tenney) a. March 6, 2019 Board Meeting Minutes – Vote
9:55-10:25	5. Executive Director Report (Miller) a. Authorization of the June 20, 2019 NH DHHS Payment in the Amount of \$9,234,656 – Vote b. Acceptance of Audit Committee Recommendation for FY2020 Administrative Budget Approval – Vote c. Q1 CY2019 Assessment Receipt Update d. FYTD Financials e. Change in Administrative Procedure – Vote
10:25-10:35	6. DHHS Updates (Daly)
10:35-10:45	7. New Matters (Tenney)
10:45-10:50	8. Public Comment (Tenney)
10:50-11:00	9. Executive Session (Tenney)
11:00	10. Adjournment

Future Meetings:

- Summer 2019, Audit Committee Placeholder, TBD
- September 13, 2019, Audit Committee, 8:30am
- September 25, 2019, Board Meeting, 8:30am

Directions: <https://nhvaccine.org/wp-content/uploads/2018/09/DIRECTIONS-TO-HELMS.pdf>

Updated: 06.13.2019