FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2011 AND 2010

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# Financial Statements

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MASON + RICH PROFESSIONAL ASSOCIATION

**Certified Public Accountants** 

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of New Hampshire Vaccine Association

We have audited the accompanying statements of financial position of the New Hampshire Vaccine Association, a nonprofit organization, as of June 30, 2011 and 2010, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the New Hampshire Vaccine Association, as of June 30, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

MASON + RICH, PROFESSIONAL ASSOCIATION

Certified Public Accountants

Mason & Rich, P.A.

August 8, 2011

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# STATEMENTS OF FINANCIAL POSITION JUNE 30, 2011 AND 2010

## **ASSETS**

	. 2	011	2010
CURRENT ASSETS Cash and Cash Equivalents Prepaid Expenses Total Current Assets	2	2,154,534 \$ 2,859 2,157,393	3,210,106 2,508 3,212,614
TOTAL ASSETS	\$ 2	2 <u>,157,393</u> \$	3,212,614
NET A	SSETS		
NET ASSETS Unrestricted Net Assets Temporarily Restricted Net Assets Total Net Assets		250,000 \$ 1,907,393 2,157,393	250,000 2,962,614 3,212,614
TOTAL NET ASSETS	\$ 2	2,157,393 \$	3,212,614

# STATEMENTS OF ACTIVITES

# FOR THE YEARS ENDED JUNE 30, 2011 AND 2010

	2011	2010	
UNRESTRICTED NET ASSETS			
REVENUE AND OTHER SUPPORT			
Net Assets Released From Restrictions			
Assets Released for Operations	\$ 72,745	\$ 69,339	
EXPENSES			
Administrative Expenses			
Administrative Services	59,976	58,368	
Professional Fees	6,282	6,066	
Total Administration Expenses	66,258	64,434	
Office Expenses			
Office	460	•	
Telephone	=	54	
Miscellaneous	1,000		
Total Office Expenses	1,460	54	
Board Expenses			
Insurance	5,019	4,851	
Board Meetings	8	-	
Total Board Expenses	5,027	4,851	
TOTAL EXPENSES	72,745	69,339	
INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS	-	-	
TEMPORARILY RESTRICTED NET ASSETS			
Assessment Income	11,262,673	10,281,107	
Investment Return, Net of Fees	16,389	9,604	
Net Assets Released From Restrictions			
Remittance to the State of New Hampshire	(12,261,538)	(8,992,443)	
Assets Released for Operations	(72,745)	(69,339)	
INCREASE (DECREASE) IN TEMPORARILY			
RESTRICTED NET ASSETS	(1,055,221)	1,228,929	
INCREASE (DECREASE) IN NET ASSETS	(1,055,221)	1,228,929	
NET ASSETS, BEGINNING OF YEAR	3,212,614	1,983,685	
NET ASSETS, END OF YEAR	\$ 2,157,393	\$ 3,212,614	

# STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2011 AND 2010

		2011	2010
CASH FLOWS FROM OPERATING ACTIVITIES			
Increase (Decrease) in Net Assets	\$	(1,055,221)	\$ 1,228,929
Adjustments to Reconcile Increase in Net Assets to Net			
Cash Provided by (Used in) Operating Activities:			
Amortization		6,154	7,459
Decrease in Operating Assets:			
Prepaid Expenses		(350)	(518)
Total Adjustments		5,804	6,941
Net Cash Provided by (Used in) Operating Activities		(1,049,417)	1,235,870
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of Investments		(3,657,154)	(1,224,459)
Sale and Maturity of Investments		3,651,000	1,217,000
Net Cash Used in Investing Activities		(6,154)	 (7,459)
NET INCREASE (DECREASE) IN CASH AND			
CASH EQUIVALENTS		(1,055,571)	1,228,411
Cash and Cash Equivalents, Beginning of Year	•	3,210,106	 1,981,695
Cash and Cash Equivalents, End of Year	\$	2,154,534	\$ 3,210,106

NOTES TO THE FINANCIAL STATEMENTS

## A | SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the New Hampshire Vaccine Association (the Association) is presented to assist in understanding the financial statements. These accounting policies are in conformity with accounting principles generally accepted in the United States.

#### Purpose

The New Hampshire Vaccine Association is a nonprofit corporation established pursuant to Chapter 126-Q of the New Hampshire Revised Statutes Annotated. The Association was formed to assess insurers for a portion of the cost of vaccines provided for children in New Hampshire. The Association accomplishes its mission by assessing licensed insurers, currently writing or maintaining health insurance in New Hampshire, for a portion of the total non-federal program cost of providing vaccines for children in the State of New Hampshire as specified by RSA 126-Q:4.

#### Net Assets

The Association is required to report information regarding its financial position and activities according to classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. Descriptions of the net asset categories included in the Association's financial statements are as follows:

<u>Unrestricted net assets</u> include revenues and expenses and contributions which are not subject to any restrictions. Unrestricted net assets can be board designated by the Executive Board for special projects and expenditures.

<u>Temporarily restricted net assets</u> include contributions for which time or use restrictions have not yet been met. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction.

<u>Permanently restricted net assets</u> include assets that are invested in perpetuity and only the income or a portion thereof (excluding capital gains restricted by State statute) can be made available for program operations in accordance with donor restrictions. The Association had no permanently restricted net assets at June 30, 2011 and 2010.

## Basis of Accounting

The financial statements of the Association have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other current assets and liabilities.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Association considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

NOTES TO THE FINANCIAL STATEMENTS

#### Income Tax Status

The Association was organized as a nonprofit corporation under RSA 292. On January 20, 2004, the Internal Revenue Service ruled that the Association was a nonprofit 501(c)(3) organization, furthermore that is was not a private foundation within the meaning of Internal Revenue Code section 509(a). Accordingly, the Association has not made any provision for income taxes.

For the year ended June 30, 2011, management has evaluated its tax positions in accordance with financial accounting standards board (FASB) accounting standards codification (ASC) 740-10, accounting for uncertain tax positions. The Association's management does not believe they have taken uncertain tax positions, therefore, a liability for income taxes associated with uncertain tax positions has not been recognized. Additionally, the Association did not recognize interest or penalties resulting from tax liabilities associated with recognizing uncertain tax positions for the years ended June 30, 2011 and 2010.

#### **Investments**

The Association carries investments in marketable securities at their fair value on the statement of financial position. Realized and unrealized gains and losses on securities in the investment portfolio are allocated to each class of net assets on a specific-identification basis and are included in the accompanying statement of activities.

## **B** | CONCENTRATIONS

# Cash and Cash Equivalents

The Association maintains all its cash in one financial institution. The Association has substantially all of their cash deposited in money market accounts which are uninsured. Management does not believe they are exposed to significant risk because the cash held in money market accounts is a portfolio comprised of high quality fixed-income securities issued by banks, corporations, and the United States government.

#### Revenue

The Association derives nearly all of its revenue from assessments of licensed insurers in the State of New Hampshire.

## C | RELATED PARTY TRANSACTIONS

#### State of New Hampshire

The Association collects assessments for the State of New Hampshire. The organizations are financially interrelated as they meet the following criteria:

- 1. The State of New Hampshire has the ability to influence the Association's operating and financial decisions.
- 2. The State of New Hampshire has an ongoing economic interest in the net assets of the Association.

NOTES TO THE FINANCIAL STATEMENTS

The Association transfers monies to the State of New Hampshire to fund a specified portion of the cost of providing vaccines for children in the State of New Hampshire. The association transferred \$12,261,538 and \$8,992,443 to the State of New Hampshire in 2011 and 2010, respectively.

#### **D** | **INVESTMENTS**

Proceeds and related gains and losses on the sale and maturity of held to maturity securities for the years ended June 30, 2011 and 2010 are as follows:

	2011	2010
Total Cost	\$ 3,657,154	\$ 1,224,459
Less Amortization of Bond Premium	(6,154)	<u>(7,459)</u>
Total Adjusted Cost Basis	3,651,000	1,217,000
Proceeds from the Maturity of Bonds and CDs	3,651,000	1,217,000
Realized Gain (Loss)	<u>\$</u>	<u>\$</u>

Investments mainly consist of money market funds and are reported at fair value market value. As of June 30, 2011 and 2010, the fair market value measurement was \$2,083,866 and \$3,194,310 respectively and is included as cash equivalents. Investments were valued based on quote prices in the active market (Level 1).

#### **E | COMMITMENTS AND CONTINGENCIES**

The Association's plan of operations provides that licensed insurers are assessed a fee based upon the number of covered lives as self reported to the NH Insurance Commission. The insurer may submit a request for adjustment to the governing board of the Association if they feel that the assessment was incorrectly calculated. The Association's plan of operations also states that any overpayments are first considered in connection with the assessment determination for the following year and may, depending upon the cash flow needs of the Association, be spread over multiple years. As a result, the Association determined that it would not be appropriate to record a liability on the financial statements for requested adjustments since the over payment would not be paid from the Association assets, but rather offset against the issuer's future assessment dues.

### F | DESIGNATION OF UNRESTRICTED NET ASSETS

It is the policy of the Board of Directors of the Association to designate appropriate sums of unrestricted net assets to assure adequate cash flow for operations. As of June 30, 2011 and 2010, the board-designated balance for this purpose was \$250,000.

## G | SUBSEQUENT EVENTS

Management has evaluated subsequent events through August 8, 2011, the date which the financial statements were available to be issued, and has not evaluated subsequent events after that date. The Association did not identify any subsequent events that would require disclosure in the financial statements.