



September 20, 2024

TO: All Licensed New Hampshire Health Maintenance Organizations, Third Party Administrators (“TPAs”), Registered Administrative Services Providers with Respect to Health Insurance, Insurance Companies, and Health Service Corporations (together “Assessable Entities”)

You are receiving this notice because the records of either the New Hampshire Vaccine Association (“NHVA”) or the New Hampshire Insurance Department (“NHID”) reflect that you likely are an “Assessable Entity” under [RSA 126-Q](#). RSA 126-Q is the statute which established and governs NHVA. All Assessable Entities are required to report to the NHVA on a quarterly basis all “Assessable Lives.” Assessable Lives are defined by statute to be “all children under 19 years of age residing in the state who have assessable coverage written or administered by an Assessable Entity.”

The NHVA, working with Helms & Company, Inc. as its administrator, facilitates universal purchase of vaccines for New Hampshire children. By collecting payments from Assessable Entities and remitting funds to the State of New Hampshire it is possible for:

- physicians, clinics, and hospitals to receive state-supplied vaccines at no charge;
- New Hampshire children to have easy access to critical vaccines; and,
- all payers to participate in one of the most efficient, cost-effective systems in the country for purchasing and distributing childhood vaccines.

On September 18, 2024, NHVA’s board (“Board”) voted to set the 2025 calendar year assessment rate at \$12.75 per assessable life per month. Calendar year 2025 assessment rate calculations will be made for amounts due on May 15, 2025, August 15, 2025, November 15, 2025, and February 15, 2026, for the measuring months of January through March, April through June, July through September, and October through December 2025, respectively.

The increase in the assessment rate of \$0.25 per assessable life per month for 2025 is primarily attributed to higher vaccine expenses. The rate of \$12.50 per assessable life per month, as set by the Board last year, remains in effect for assessment payments due November 15, 2024 and February 15, 2025. The Board advises assessable entities that its current *best estimate* of the calendar year 2026 rate is \$13.25 per assessable life per month. The calendar year 2026 assessment rate will be reviewed for final determination in September 2025. The [NHVA self-reporting assessment system](#) will automatically apply the correct rate for each quarter in the invoice it produces.

We continue to be grateful to the payer community for their timely reports throughout calendar year 2024, and your ongoing support of the New Hampshire Vaccine Association’s program. We invite you to review NHVA’s Audited Financial Statements that are available on NHVA’s [website](#).

As always, please do not hesitate to call or e-mail if we can offer further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick B. Miller".

Patrick B. Miller, MPH
NHVA Executive Director